

## NOTIFICATION OF NEW URN

Date: 27/08/2019

**PRIVATE & CONFIDENTIAL**  
SECURE TRANSPORTATION LTD

Metropolitan Police Service  
Security Systems Office  
109 Lambeth Road  
Lambeth  
London  
SE1 7LP

Dear Sir/Madam

**OUR REF:**

We have received notification from your alarm company that you have had a new or upgraded security system installed at your premises. This security system has been allocated a Unique Reference Number (URN), shown above as "OUR REF".

In order to provide an effective police response to your alarm activations we require your co-operation in maintaining the conditions contained in our Security Systems Requirements, a copy of which can be downloaded from [www.securedbydesign.com](http://www.securedbydesign.com). Failure to comply with these conditions may result in the withdrawal of the police response to your premises.

KEYHOLDERS.

The details of your keyholders must be supplied to your alarm company. In addition, it is a requirement of the Cleaner Neighbourhoods and Environment Act 2006 for the owner or occupier of the premises where the security system has been installed to register the names and addresses of their nominated keyholders with their local council. However if your council does not participate in this scheme then this will not affect the level of police response your security system will receive.

**Please do not send your keyholder information to this office or your local police station.**

NOISE NUISANCE.

The Cleaner Neighbourhoods & Environment Act 2006 recommends a 20-minute time limit on the operation of audible warning devices.

DATA PROTECTION ACT.

Personal data supplied may be held on and/or verified by reference to information already held on computer.

Yours faithfully

***David Mair***

**David Mair**  
**Manager - Security Systems Office**  
**For new URN applications email [security.systems@met.police.uk](mailto:security.systems@met.police.uk)**  
**For all other matters email [alarms.enquiries@met.police.uk](mailto:alarms.enquiries@met.police.uk)**